



Privacy Policy

Complete Information Solutions, LLC a/k/a CIS CONFIGURATOR ("CIS CONFIGURATOR" herein) respects your privacy and is committed to protecting your personal information that you provide to us. This Privacy Policy explains our policies and practices regarding the use and disclosure of your personal information by CIS CONFIGURATOR. CIS CONFIGURATOR reviews and updates this Privacy Policy from time-to-time as needed without notice. Therefore, you should review the terms of this Privacy Policy periodically so that you are aware of how CIS CONFIGURATOR collects and uses personal information. By using our website, you consent to the collection, use, and disclosure of your personal information by CIS CONFIGURATOR as explained below.

Personal Information

In general, you can visit our website without providing us with any personal information. However, there are instances where we must have your personal information in order for us to grant you access to our protected and secured sites. Personal information refers to information that is related to you, and may include things such as your registration data (your name, address, email address, phone number, title, etc.), information request data and response data. When you receive your confirmation email or when you receive any email from the list server, you will be given instructions on how to remove yourself from the list. In addition to the information that we collect from you directly, we may also receive information about you from other sources, including from our customers, third parties, or publicly available sources. We may also collect personal information that is necessary for our legitimate interests, which will be disclosed to you at the time of collection. CIS CONFIGURATOR will use this information for the purposes for which it was collected.

Use of Personal Information

We intend to use such information for purposes of supporting your relationship with CIS CONFIGURATOR by designing content that is suitable to your needs and alerting you to new product and service offerings as they become available. This personal information may be retained by CIS CONFIGURATOR to verify compliance with the agreement(s) between CIS CONFIGURATOR and you, to keep track of the domains from which people visit us, to create a user profile to better serve you, or to simply contact you either electronically or otherwise. If you decide that we should not use your personal information to contact you, please let us know and we will not use that information for such purpose. CIS CONFIGURATOR may also use personal information for various purposes, including without limitation to help diagnose problems with our site, to administer our site, and to enhance our site for optimal user experience; to monitor the usage and performance of our site, and to determine aggregate



information about our users and usage pattern; to identify you when you access and use our services; to facilitate transactions and process payments; to provide maintenance, support, and customer service for our site; to conduct research and analysis; and to fulfil other legitimate purposes permitted by applicable law.

Disclosure of Personal Information

CIS CONFIGURATOR may share personal information with our business partners for marketing, advertising or product/service offering purposes. CIS CONFIGURATOR may share personal information with companies that are affiliated with us (that is, that control, are controlled by, or are under common control with CIS CONFIGURATOR). If CIS CONFIGURATOR sells all or part of its business or makes a sale or transfer of assets or is otherwise involved in a merger or business transfer, we may transfer your personal information to a third party as part of that transaction. We disclose personal information if: (a) we have your consent; (b) we need to share it in order to provide you with the products and/or services you requested; (c) we respond to a court order or in order to comply with the law; or (d) you violate our Terms of Use. CIS CONFIGURATOR may share your personal information with service providers that perform services for us, such as providing hosting services, marketing assistance, analyzing user data, processing payment card information, and for other legitimate purposes permitted by applicable law. If you agree to provide such information to these service providers directly, then your personal information will be subject to their privacy policies and terms of use.

Public Forum and Messaging

CIS CONFIGURATOR may offer public discussion forums and bulletin boards. Please note that information that you disclose in these public forums becomes public. Use caution in disclosing any personal information. The site may also allow you to exchange messages with other users. We may store these messages in order to deliver them and allow you to manage them.

Accuracy and Security

The accuracy and security of the personal information is important to CIS CONFIGURATOR. If you contact us to correct your personal information, we will attempt to correct such inaccuracies in a timely manner. CIS CONFIGURATOR is concerned with the security of your personal information and is committed to taking reasonable steps to protect it from unauthorized access and use of that personal information. To that end, we put in place the appropriate policies and procedures to secure your personal information. While there is no such thing as "perfect security" on the Internet, we will take reasonable steps to ensure the safety of your personal information.



Accuracy and Choice

CIS CONFIGURATOR has implemented the following procedure that you may use to access, correct, or delete your personal information, or choose how your information is used:

1. If you would like correct any inaccurate personal information that CIS CONFIGURATOR maintains from users of the site, please contact us as directed under the Section titled "Communication."
2. You may also have a right, in accordance with applicable laws, to access, update, and in some cases request deletion of the personal information that we hold about you. When updating your personal information, we may ask you to verify your identity before we can act on your request. Any access request will be subject to the relevant fee, if any, to meet our costs in providing you with details of the information we hold about you. We will comply with your request as soon as reasonably practicable and in accordance with applicable laws. We may need to retain certain information for recordkeeping purposes, as required under applicable legal obligations, or to complete any transactions that you began prior to requesting such change or access.
3. If you wish to stop receiving email marketing communications from CIS CONFIGURATOR, please contact us as directed under the Section titled "Communication" or by clicking the "Unsubscribe" in any marketing communications. If you opt out, we may still send you non-promotional communications, such as those about your account or to facilitate services that you have made or accepted.
4. Some web browsers and devices permit you to broadcast a preference that you not be "tracked" online. At this time CIS CONFIGURATOR does not modify your experience based upon whether such a signal is broadcast.

Retention of Personal Information

CIS CONFIGURATOR retains your personal information for so long as your account is active or as needed to provide you with services or to fulfill our contractual obligations; as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements; and for so long as is necessary for the purposes for which we collected such personal information.



Notice to California Residents

Under California Civil Code sections 1798.83-1798.84, California residents who have an established business relationship with CIS CONFIGURATOR are entitled to ask us for a notice describing what categories of personal customer information we share with third parties for their direct marketing purposes. This notice will identify the categories of information shared with and will include a list of the third parties with which it is shared, along with their names and addresses. If you are a California resident and would like a copy of this notice, please submit a written request to us at the addresses listed below.

Notice to Residents of the European Economic Area

In accordance with applicable data protection laws, you may have the right to request: (a) access to, rectification, and erasure of your personal information; (b) restriction of processing of personal information; objecting to certain processing of personal information; and (c) the right to data portability. Where any processing of personal information is solely dependent upon your consent, you have the

right to withdraw such consent at any time. (For example, we suggest by using the any unsubscribe link contained in an applicable marketing message, or, contacting us as directed at the "Communications" details below). Where you believe that we have not processed your personal information in accordance with applicable data protection laws, you may lodge a complaint with the respective supervisory authority or data protection regulator. The provision of personal information by you will be for contractual, marketing, or analytical purposes as referred to in this Privacy Policy. To exercise your rights under these provisions, please contact us as directed in the "Communications" section below. When we receive your requests, we may ask you to verify your identity before we can act on your request. We may withhold information where the search for that information would require disproportionate effort or have a disproportionate effect to, for example, the cost of providing the information, the time it would take to retrieve the data, or how difficult it may be to obtain the information requested.

International Operations

CIS CONFIGURATOR is based, and this site is hosted, in the United States of America. If you are from a country outside of the United States of America with laws governing data collection, use, and disclosure that may differ from U.S. law and you provide personal information to CIS CONFIGURATOR, please note that any personal information that you provide to us may be transferred to the United States of America. By providing your personal information, you



hereby specifically and expressly consent to such transfer and processing and the collection, use, and disclosure set forth herein or in any terms and conditions related to the use of and access to the site. Where we transfer your personal information from the EEA to recipients located outside the EEA who are not in a jurisdiction that has been formally designated by the European Commission as providing an adequate level of protection to receive personal information, we do so on the basis of standard contractual clauses. You may request a copy of the relevant standard contractual clauses by emailing us at the “Communications” details below.

Cookies

CIS CONFIGURATOR uses "cookies". The use of cookies is an industry standard, and you'll find cookies at most major websites. A cookie is a small data file that a website can transfer to a visitor's hard drive to keep records of the visits to such site. A cookie contains information, such as your User Information, that helps us recognize the pages you have visited and improve future visits, but the only personal information a cookie can contain is the information that you provide yourself. A cookie cannot read data off of your hard drive or read cookie files created by other sites. If you prefer not to accept a cookie, you can set your Web browser to refuse all cookies or to warn you before accepting a cookie. You can still access most of the features on our website even without accepting a cookie.

External Links

CIS CONFIGURATOR's website provides links to other third party websites. Even if the third party is affiliated with CIS CONFIGURATOR through a business partnership or otherwise, CIS CONFIGURATOR is not responsible for the privacy policies or practices or the content of such external links. These links are provided to you for convenience purposes only and you access them at your own risk.

Terms of Use

Please also see our [Terms of Use](#), which describes the restrictions, disclaimers, indemnification and limitation of liability governing the use of the entire CIS CONFIGURATOR website.

Communications

If you have questions regarding our Privacy Policy, please contact us at +1 (847) 235 2188 or go to our [Contact Us](#) page. If CIS CONFIGURATOR needs, or is required, to contact you concerning any event that involves information about you, we may do so by email, telephone, or mail.